

**MITCHEL TROY UNITED COMMUNITY COUNCIL**  
**Minutes of a Meeting at**  
**Mitchel Troy Village Hall, on Tuesday 12 May 2015 at 7.30pm**

Present: Cllrs: H Bosanquet, H Bowen, C Chamberlain, B Grove, V Long, P Penny (Chair), G Phillips, Cty Cllr Burrows  
Clerk: A Davison

15068 **CHAIRMAN FOR 2015/16**

Cllr Peter Penny was elected unanimously as chair for 2015/16. Cllr Helen Bosanquet was thanked for her service over the previous year.

15069 **VICE CHAIRMAN FOR 2015/16**

Cllr George Phillips was elected unanimously as vice chair for 2015/16.

15070 **APOLOGIES FOR ABSENCE:** Cllrs P Yeomans, W Powell and A Morgan

15071 **DECLARATION OF INTERESTS:** Cllr Bosanquet – planning application 2014/00885

15072 **REPRESENTATION ON OTHER BODIES**

The following posts were agreed:

*CAB representative:* H Bosanquet  
*One Voice Wales rep:* C Chamberlain  
*Mitchel Troy village hall:* V Long  
*Rural Forum:* C Chamberlain  
*Press Officer:* V Long

Lead members on planning applications:

*Cwmcarn ward:* P Penny  
*Dingestow ward:* H Bosanquet  
*Mitchel Troy ward:* V Long  
*Tregare ward:* D B Grove  
*Wonastow ward:* P Yeomans  
*MCC Planning rep:* Local lead member to represent council on contentious issues

15073 **ASSETS REGISTER**

The updated assets register to a total value of £3,878 was received and noted.

15074 **ACCOUNTS AND ANNUAL RETURN FOR 2014/15**

The accounts for 2014/15 were received, together with the internal auditor's report. It was noted that the level of reserves should be explicitly addressed when setting next year's budget; that each page of the minutes should be signed as approved; and that cheque signatories should always initial the cheque stub. The clerk was asked to amend Standing Orders to include the requirement to sign each page of the minutes, as suggested by the internal auditor.

Clerk

The accounts were approved and the annual governance statement completed. Both clerk and chairman signed the Annual Return.

Clerk

15075 **INSURANCE**

A renewal notice for £278.95 from Aviva had been received from the brokers Came & Co, who had confirmed that they obtain three quotations for each policy. The Council has a long-term agreement with Came & Co which expires on 31 May 2016. In addition AON had proffered a quote of £317.21, for less inclusive cover.

The cover offered by Aviva met the requirements of the Council, and **it was resolved** to renew the policy. The clerk was asked to confirm for future reference whether or not the policy covers volunteers undertaking work for the community council, such as litter picking.

Clerk

15076

**DATES AND VENUES FOR MEETINGS 2015/16**

The following venues and dates were approved:  
Dingestow village hall: 9 June and 13 October 2015, 12 January, 8 March and 10 May 2016  
Mitchel Troy village hall: 8 September and 10 November 2015, 9 February and 12 April 2016  
Tregare village hall: 14 July 2015

15077

**MINUTES OF THE MEETING on 14 April 2015** – were approved and signed as a true record

15078

**MATTERS ARISING FROM THE MINUTES of 14 April**

**Item 15039: Dog waste bin**

The clerk will again ask the contractor to move the bin opposite Dingestow Village Hall.

Clerk

**Item 15058: Planning applications received after preparation of agenda**

Mitchel Troy councilors had recommended approval of applications 2014/00883 and 00890, for conversion of traditional stone barns at Lydart Farm to dwellings. The clerk had sent this recommendation to MCC Planning

15079

**COUNTY COUNCILLOR’S REPORT**

Cty Cllr Burrows reported on an initiative in dementia care that was proving extremely successful. The Raglan Project for domiciliary care has given complete discretion over their budget to the care workers employed by MCC, who may spend it as they see fit. This has greatly improved the standard of care given to clients as well as employment satisfaction for the care workers. MCC is hosting two days of meetings to share best practice in domiciliary care with providers from across the UK.

15080

**PLANNING APPLICATIONS**

- 2014/00885, Dingestow, Whitehall Farm, creation of a new 4.58m wide agricultural access to provide better safety and visibility. Recommended for approval

Clerk

15081

**PLANNING APPLICATIONS RECEIVED SINCE PREPARATION OF AGENDA:** None

15082

**PLANNING DECISIONS BY MCC**

- 00001, Mitchel Troy, Troy Farm, digging of a replacement slurry lagoon. Approved

15083

**PLANNING DECISIONS RECEIVED SINCE PREPARATION OF AGENDA:** None

15084

**ACCOUNTS FOR PAYMENT**

It was noted that two items of correspondence related to the council’s financial affairs:  
(i) From 25 June credit interest will only be paid on balances over £25,000 in the Co-op Bank account.  
(ii) HM Treasury is redeeming 2.5% Consolidated Stock on 5 July 2015. The council holding, valued at £104.92, will then be repaid to the council.

*Current bank balance (less uncashed cheques): £9,562.96*

The following cheques were approved and signed:

Chq no	Payee	Amount
30063	Country Contracts, grass cutting Wonastow Memorial	33.60
30064	Broker Network Ltd, insurance premium	278.95
30065	G Boulton, internal audit	50.00

Clerk

15085

**NOTICE BOARDS**

- Cwmcarnan: local councillors had reviewed the available replacement notice boards made from various materials. Their preference was for a replacement oak notice board, model SN in the Greenbarnes brochure, with a quoted price of £568.52 + VAT, to include toughened glass and lettering. Two small spur posts would also be needed, to attach to the existing concrete posts, plus nuts and bolts (approx. £30). **It was resolved** to purchase this.

Clerk

- Dingestow: the new owners of the village shop have offered to replace the existing board with a

matching new hardwood board. Councillors gratefully accepted this generous offer. Cllr Bosanquet will pass this on to them. Once the new board is installed the clerk will send a letter to confirm that it will be a community council asset, maintained and insured by the council.

Clerk, HB

- Mitchel Troy and Tregare: both boards need glass to replace the discolored polycarbonate; the board in Tregare also needs general refurbishment. Cllrs will get quotes from local carpenters.

GP, BG, VL

15086

**CORRESPONDENCE**

The following correspondence was received and noted:

MCC Cabinet, 6 May, agenda  
MCC, Countryside Volunteers, newsletter  
MCC, Central Monmouthshire Area Committee, agenda 29 April  
MCC, M Moran, Fields in Trust scheme for war memorial parks  
AON, insurance quotation (£317.21 excluding street furniture)  
Came & Co, insurance renewal (£278.95 including street furniture)  
Computershare, annual tax statement  
Computershare, notice of redemption of 2.5% Consolidated Stock on 5 July 2015  
Co-op Bank, change to banking account - credit interest rate reduced  
Long, V, problems with public footpaths in Mitchel Troy area  
Long, V, to recommend approval of 2014/00883 and 00990  
One Voice Wales, Wales Remembers 1914-18, programme 2015  
One Voice Wales, response to WAG White Paper, Reforming Local Government  
One Voice Wales, Land Transaction Tax, questionnaire  
One Voice Wales, update on progress of Planning (Wales) Bill  
WAG, Access to information on town and community councils, new regulations effective 1 May 2015

15087

**HIGHWAY MATTERS:**

- Jct 47.1/47.3 white lines worn and priority not clear: drivers come down hill fast.
- Curve sign needs to be reinstated Dingestow to Tregare, just beyond de-restriction (knocked off by hedge trimmer year before last).
- Jct 29.6/R45, hot potholing has come out – tarmac too dry; and no white line.
- Cwmcarvan slow sign still not done.

Clerk

15088

**URGENT ITEMS AT CHAIR'S DISCRETION:**

- The clerk will be away on holiday between 23 May and 7 June. The agenda for the next meeting will be sent out by email and posted on the website, but it will not be possible to send copies in the post.

15089

**DATE OF THE NEXT MEETING** confirmed as **Tuesday, 9 June 2015** at Dingestow Village Hall