

**MITCHEL TROY UNITED COMMUNITY COUNCIL**  
**Minutes of a Meeting at**  
**Dingestow Village Hall, on Tuesday 13 March 2018 at 7.30pm**

**Present:** Cllrs: H Bosanquet, G Connor, S Evans, B Grove, V Long (Chair) P Penny  
County Cllr. R John,

**Clerk:** L Parker

**18242 APOLOGIES FOR ABSENCE –** Cllrs Chamberlain, Godfrey, Morgan and Wall

**18243 DECLARATION OF INTERESTS –** None

**18244 POLICE REPORT –PCSO Mason**

Unable to attend but provided a written report. Reported incidents in the area 13 February – 10 March 2018

DINGESTOW:

16/02/18 – Attempt burglary – entry not gained

MITCHEL TROY:

19/02/18 – horses on the road – owner given advice

**ON GOING REPORTS STILL BEING MONITORED:**

- **Poaching – Mitchel Troy area**
- **Thefts from farms.**

**SCAM ALERT** – From West Mercia Police a report of: an elderly lady living alone in a sophisticated scam involving a telephone call purporting to be from a Police Officer in the Metropolitan Police and including a number to call to check his ID. He advised her that they were checking on fraudulent activity at local banks. He established that she held local bank accounts, did not have a mobile phone and was not expecting callers. He then asked her to withdraw cash from two accounts £5500 from one and £2500 from the other so that the Police could check the notes for fingerprints but not to tell bank staff why she wanted the money. She got the money and several hours later returned home where the caller was still on the line, he asked her to give the serial numbers of several notes for checking. After about an hour the caller confirmed that the notes were 'fake' and he would send a plainclothes officer to collect them giving the password 'Disruptive'. Around three hours later a man called, gave the password and was duly given the package containing £8000 in notes. The caller said he would ring back the next morning to update the victim – in the meantime the victim had told a neighbour and the Police were subsequently called.

The Police are still making enquiries but have confirmed that throughout this scam (approx. 6 hours) the victim's telephone line remained open.

**18245 COUNTY COUNCILLOR'S REPORT –** Cllr John reported:

- MCC budget has been agreed, some difficult decisions and a Council Tax increase of 4.9%;
- concerns about littering on A449/A40

**18246 MINUTES OF THE MEETING HELD on 13 February** were agreed and duly signed

**18247 MATTERS ARISING FROM THE MINUTES of 13 February**

-18233 – **Payroll Provider** – all set up for Playworks to take over from MCC on 1 April 2018

-18236 - **Wonastow Noticeboard** – new board ordered and will be delivered to Cllr Connor

-18239 – **BT Phonebox, Mitchel Troy** – due to be moved by 19 March

**18248 PLANNING APPLICATIONS RECEIVED - none**

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**18249 PLANNING APPLICATIONS RECEIVED SINCE PREPARATION OF AGENDA - none**

**18250 PLANNING DECISIONS BY MCC:** - noted:

-00003, Elms Farm, Mitchel Troy – First Flr extn above conservatory and new porch – Approved

-01313, Box, Cottage, Lydart new stable block – Approved – concern that this fast track application did not permit time to clarify the provided poor quality location plans and so this Council was unable to comment.

**18251 MCC PLANNING DECISIONS SINCE PREPARATION OF AGENDA - None**

**18252 ACCOUNTS FOR PAYMENT**

*Current bank balance (less uncashed cheques): £19,883.83*

Approval was given for the payment of the following cheques:

Chq no	Payee	Amount	Power to Pay
300161	MCC-Summer Playscheme 2017	£250	LGA 1972, Sect 145
300162	Monmouthshire County CA	£100	LGA 1972 Sect 142
300163	Wales Air Ambulance	£100	LGA 1972, Sect 137
300164	Teenage Cancer Trust	£100	LGA 1972, Sect 137
300165	Homestart Monmouth	£100	LGA 1972, Sect 137
	<b>Month Total</b>	<b>£650</b>	

**i) Invoice from Mr Stephen Jones**

It was **noted** that an invoice dated 19 February 2018 had been received for work carried out in 2016. It was **agreed** that Mr Jones would be asked to provide a breakdown of the invoice and to complete outstanding work on the Mitchel Troy noticeboard. **Clerk**

**ii) Dingestow Dog Walk**

It was **noted** that Mr Holmes has verbally requested payment for rent and grass cutting, he has been asked to provide an invoice but to date no invoice has been received. **Agreed** that Mr Holmes will be asked to provide details of the payments he is claiming. **Clerk**

**18253 NALC DATA PROTECTION GUIDANCE AND MCC GDPR SEMINAR**

The NALC toolkit was **noted** as was the uncertainty about the role of the Clerk. Cllr Penny reported that he had attended the seminar arranged by MCC. It was a very well attended event, a checklist was provided but little information about who can carry out the functions and the likely cost to Community Councils. A key point was that care should be taken when forwarding emails from third parties to ensure that their information is not revealed. **Agreed** that MCC would be asked about training; and that it should go on the agenda for the Monmouth Cluster Group; possibly with a view to consortium purchasing of appropriate GDPR services.

**18254 WAO: FINANCIAL MANAGEMENT AND GOVERNANCE IN LOCAL COUNCILS 2016/17**

This report was **noted**.

**18255 IRPW ANNUAL REPORT 2018**

This report was **noted** and in particular: Determination 44 which mandates payment of £150 a year to members "for costs incurred in respect of telephone usage, information technology, consumables etc". But where the council's income/expenditure is less than £30,000 Determination 45 merely **authorises** such a payment. Details of any payments made to members must be published on the council website. Determination 46 applies only to councils with an income in excess of £200,000. Determinations 47, 48, 49, and 50 authorise the payment of allowances for chair, travel and subsistence costs, and financial loss incurred when attending approved duties. Determination 51 mandates payment of reimbursement of the costs of care of dependent children or adults up to £403 a month. It was **noted** that the allocation in the budget for councillor allowances in 2018/19 was currently £1,500, it was **resolved** if payment under Determination 51 is required and is likely to exceed that budget, funds would be moved from reserves as necessary.

**18256 CORRESPONDENCE received 14 February to 13 March 2018**

- MCC, Boyd, J, Invitation to Chairman's Charity event, Sugarloaf Vineyard 26 April
- MCC, Baker, F, Response to letter from Chair
- MCC, Skidmore, J, Notes of Monmouth Cluster Meeting 16 Jan
- MCC, Jones, D, Village halls invited to receive energy efficiency makeover
- MCC, Moran, M, Summer Holiday Playschemes - opportunities

MCC, Jones, D, Highways Obstructions Policy (A boards etc)  
MCC. Thomas P, Invitation to Review of 'Paperless Planning'

Leddington, W, Letter of thanks – Mitchel Troy Church  
Police, Mason, S – Apols and report for 13 Mar  
BT, MT Payphone due to be removed by 19 Mar  
WAO, Survey of all Welsh T & CCs – services provided  
Homestart, request for funding  
Wales Air Ambulance request for funding  
OVW, Reminder Training on Community Place Planning, Pontypool 20 Feb  
OVW/WG, Tax policy work plan 2018 and developing new taxes in Wales  
OVW/WG, Reminder of Invitation to Independent Review Panel Event – Mar 15 Cardiff  
WG, Review of the Community and Town Council Sector - newsletter  
OVW/WG, Guidance for Principal Councils on the Review of Communities  
OVW, March Training Schedule, South Wales  
OVW, News Bulletin – Feb 2018  
OVW/NALC, Data protection Toolkit  
OVW/IRPW, IRPW Annual Report 2018  
WG, Copy of Financial Management and Governance in Local Councils 2016-17  
WG, funding support available in 2018-19  
OVW, Consultation on Edition 10 of Planning Policy Wales  
IRPW, Invitation to Clerks to attend a Panel meeting 18 April Abergavenny

**18257 HIGHWAY MATTERS**

-R29.6/R45 Potholes past the school are very bad recent punctures to two vehicles  
-R45 Wonastow to Hendre Road badly potholed just before Little Wonastow – water and potholes causing dangerous conditions up past Talocher School  
-76- R45.2 form before first farm in Cwmcavran potholes large enough to cause vehicle damage road surface breaking up  
-R47.1 from B4293 to jt R47.3 badly potholed

**18258 OTHER REPORTS - none**

**18259 URGENT ITEMS AT CHAIR'S DISCRETION - none**

**18260 DATE OF THE NEXT MEETING:** Tuesday, 10 April 2018, Mitchel Troy Village Hall

**Meeting Closed** at: 21.15