

MITCHEL TROY UNITED COMMUNITY COUNCIL

Minutes of the annual and monthly meeting held at The Village Hall, Pen-y-clawdd, on Tuesday, 14 May 2024 at 7.30pm.

Present: Cllrs G Connor, J Dyer, J Francis, T Kirton, A Morgan, R Morgan, P Penny, J Quenault

County: -County Cllr R John

Clerk: C Arvanitis

Also present: -

24	1491	Election of Chairperson for 2024/25 Cllr Penny was elected Chair and signed his declaration of acceptance of office. Thanks were expressed to Cllr Connor for chairing during 23/24.	
24	1492	Election of Vice Chairperson for 2024/25 Cllr Francis was elected Vice Chair and signed his declaration of acceptance of office.	
24	1493	Representation on other bodies The following posts were agreed. -One Voice Wales – Cllr Connor -MCC Cluster meetings – Cllr Penny -Mitchel Troy Village Hall – Cllrs A Morgan and C Knight -Dingestow Village Hall – Cllr Kirton -Tregare Village Hall – Cllr Francis -A40 working group – Cllrs Dyer and Francis Cllr Penny will investigate whether he can represent the Council for Pen-y-clawdd Village Hall. Lead members on planning applications: -Mitchel Troy – Cllr A Morgan -Wonastow – Cllr Connor -Cwmcarvan – Cllr Quenault -Dingestow – Cllr R Morgan -Tregare – Cllr Francis -Pen-y-Clawdd – Cllr Penny	PP
24	1494	Review of Standing Orders and Financial Regulations It was agreed to maintain the current versions with some minor adjustments.	CA
24	1495	Risk assessment and asset list review It was agreed to update the asset list as follows: -Take off the wooden bench at Queens Hill -Add a second noticeboard for Tregare -Add the noticeboard in Mitchel Troy -Add the telephone box in Pen-y-clawdd It was also agreed to investigate who owns the defibrillator and cabinet by Pen-y-clawdd village hall and to research up to date renewal costs for all assets. It was agreed to maintain the current risk assessment.	CA
24	1496	Council meetings 2024-25 -Dates and locations for meetings were confirmed. -Clerk to remind Council about social get together in December.	CA
24	1497	Apologies for absence Cllr C Knight	
24	1498	Declarations of interests None	
24	1499	Police report -04/04/24 Quad bike theft from a farm in Tregare area. -22/04/24 Garage break in Tregare area.	

		-Spate of rural burglaries across Monmouthshire. -Refer to Secured by Design website which contains guidance on how to secure properties and recommends specific products to use (www.securedbydesign.com).	
24	1500	County Council report -MCC are accepting suggestions for any 20 mph zones which could be reverted to 30mph. -There is still no budget for repairing the sink hole in Mitchel Troy and Welsh Water are concerned it could affect the main water pipe. -A new 'give way' sign has been installed in Tregare. -Welsh Water have monies to compensate for the frustrations caused by the recent works, all Councillors to consider whether we should apply for some of this (possibly for bus shelter in Wonastow).	All
24	1501	Minutes of the meetings on 9 April 2024 Approved and duly signed.	
24	1502	Matters arising from the minutes of 9 April 2024 (for information only) -Resident engagement session in June will commence at 6pm. Clerk to bring copies of budget (summarised on A4), annual report and feedback forms. Cllr John will provide map. -Change to noticeboard header will be ordered and Clerk will check if they require the old one back. -Cllr Kirton will check whether Welsh Water compensation could fund improvements to the Dingestow underpass.	RJ / CA / TK
24	1503	Planning applications -DM/2023/00245, redundant milking parlour, hay and feed store, Upper House Farm, Jingle Street, Wonastow, proposed conversion of redundant milking parlour, feed and hay store – recommend approval subject to Highways looking at access onto road. -DM/2022/01485, Hendre View, Waste Road, Dingestow, proposed are a total of 3no safari tents for guest use. Along with associated parking/turning facilities, refuse and recycling facilities and conversion of existing cabin for storage. Will utilise an existing entrance and access track into the site – recommend approval.	
24	1504	Planning applications since preparation of agenda -DM/2024/00472, Avoca, Warrage Road, Raglan, construction of two storey side extension with alterations to raised existing hipped roof, to include front balcony and rear deck area. Re-submission following refusal of application – recommend approval.	
24	1505	Planning decisions by MCC - DM/2024/00332, Oaklands, Upper Tal Y Fan Farm, Mitchel Troy Road, Dingestow, fast track mod or removal of condition, removal of condition 3 relating to planning A34722 - approved -DM/2024/00517-DM/2024/00517, Oaklands, Upper Tal Y Fan Farm, Mitchel Troy Road, Dingestow, steel portal frame general purpose building for storage of hay and fodder - approved -DM/2023/01758, Land south of Trecastle Farm, Trecastle Road, Llangovan, discharge of Condition 3 (details of hard and soft landscape works), conditions 5 (schedule of landscape maintenance), Condition 6 (green infrastructure management plan), Condition 7 (construction environmental management plan), Condition 8 (lighting plan), Condition 9 (biodiversity enhancement) and Condition 13 (external finishes) for planning decision DM/2021/01823 – approved.	
24	1506	MCC planning decisions since preparation of agenda -DM/2024/00457, Seddon House, Dingestow Court, Bryngwyn Road, Dingestow, discharge of condition 3 (details of the proposed windows, doors and secondary or replacement glazing) for planning decision DM/2024/00066 – approved. -DM/2024/00234, Barn B At Lydart Farm Monmouth Road Lydart, Mitchel Troy, implementation of condition 1 being - 'This development shall be begun within 5 years from the date of this permission'- approved. -DM/2024/00235, Barn C At Lydart Farm Monmouth Road Lydart Mitchel Troy, implementation of condition 1 being - 'This development shall be begun within 5 years from the date of this permission'- approved.	

24	1507	<p>Accounts for payment</p> <p>Current bank balance as of 30 April 2024: £23,149.04</p> <p>Approval was given for the payment of the following cheques.</p> <table border="1"> <thead> <tr> <th>Chq no</th> <th>Payee</th> <th>Amount</th> <th>Power to Pay</th> <th>Budget pot</th> </tr> </thead> <tbody> <tr> <td>300397</td> <td>Merlin dog bin emptying inv 1728</td> <td>£93.60</td> <td>Public Health Act 1875 s164 (LGA 1972, Sched14, para27)</td> <td>Amenities - dog bin emptying</td> </tr> <tr> <td>300398</td> <td>Country Contracts invoices V79 and W4</td> <td>£57.60</td> <td>War memorials (LA Powers) Act 1923 s1, LGA 1948 s133</td> <td>Amenities - Wonastow war memorial grass cut</td> </tr> <tr> <td>300399</td> <td>Playworks inv 9280</td> <td>£20.00</td> <td>LGA 1972 s111</td> <td>Salary etc: Payroll management (by Playworks)</td> </tr> <tr> <td>300400</td> <td>Clerk salary April</td> <td>£549.20</td> <td>LGA 1972 s111</td> <td>Salary etc: Clerks' salary</td> </tr> <tr> <td>300401</td> <td>ICO</td> <td>£40.00</td> <td>LGA 1972 s111</td> <td>Admin and office costs, Misc admin</td> </tr> <tr> <td></td> <td>Total</td> <td>£760.40</td> <td></td> <td></td> </tr> </tbody> </table>	Chq no	Payee	Amount	Power to Pay	Budget pot	300397	Merlin dog bin emptying inv 1728	£93.60	Public Health Act 1875 s164 (LGA 1972, Sched14, para27)	Amenities - dog bin emptying	300398	Country Contracts invoices V79 and W4	£57.60	War memorials (LA Powers) Act 1923 s1, LGA 1948 s133	Amenities - Wonastow war memorial grass cut	300399	Playworks inv 9280	£20.00	LGA 1972 s111	Salary etc: Payroll management (by Playworks)	300400	Clerk salary April	£549.20	LGA 1972 s111	Salary etc: Clerks' salary	300401	ICO	£40.00	LGA 1972 s111	Admin and office costs, Misc admin		Total	£760.40			
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24	1508	<p>Community ownership fund</p> <p>It was decided not to apply for funding at the moment.</p>																																				
24	1509	<p>Annual report 2023-24</p> <p>The draft report was approved. Clerk will send to Cllr Kirton for updated photos and proofing prior to printing.</p>	CA / TK																																			
24	1510	<p>Bio-diversity plan.</p> <p>-The draft was approved.</p> <p>-Names to be considered against each action next month.</p>	CA																																			
24	1511	<p>Small grants</p> <p>-Councillors will approach their local village halls to see if we can help with installation of wifi.</p> <p>-It was agreed to provide a grant of £1000 to Citizens Advice and £330 each to Swallow Park, Air Ambulance Wales and Kids Cancer Trust.</p> <p>-Clerk to inform Mitchel Troy Village Hall that the Council will fund defib batteries when needed.</p>	CA																																			
24	1512	<p>Clerk's report</p> <p>-Training plan reviewed and agreed.</p> <p>-Subscriptions reviewed and agreed.</p>	CA																																			
24	1513	<p>Other reports</p> <p>-There has been littering and fly tipping in the two lay-bys between Dingestow and the A40. A camera may be a useful deterrent. Cllr John will investigate.</p>	RJ																																			
24	1514	<p>Correspondence</p> <p>-MCC, Jones R, Media Release: Wellness made accessible through MonLife's 'Passport to Leisure'.</p> <p>-MCC, Jones R, Media Statement: Dairy & Milk Supplies in Monmouthshire.</p> <p>-MCC, Touhig C, FW: Listening on 20mph.</p> <p>-MCC, Humber T, RE: TTRO Consultation - 20th - 26th March 2024.</p> <p>-MCC Planning, Monmouthshire Replacement Local Development Plan – Update.</p> <p>-MCC, Jones R, Media Release: Monmouthshire County Council awarded Transport Grants.</p> <p>-MTVH, Invitation to MTVH AGM 2024.</p> <p>-MTVH, Minutes of MTVH Committee held on 16th April 2024.</p>																																				
24	1515	<p>Highway matters</p> <p>-The tarmac edge has been damaged at the Boot (between Jingle Street and Talcher) in Wonastow.</p>																																				
24	1516	<p>Urgent items for next meeting</p> <p>None</p>																																				

24	1517	Next meeting Tuesday, 11 June 2024, 7.30 – Mitchel Troy Village Hall (preceded by resident engagement event from 6pm)	
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Meeting closed 9.20pm

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