

Mitchel Troy United

Community Council

Minutes of the monthly meeting held at The Village Hall, Penyclawdd, on Tuesday, 14 October 2025 at 7.30pm.

Present: Cllrs J Dyer, T Kirton, A Morgan, R Morgan, J Quenault, P Penny, T Dodd and G Connor

County: County Cllr R John

Clerk: C Arvanitis

Also present:

			Action
25	1780	Apologies for absence Cllr J Francis and County Cllr J McKenna	
25	1781	Declarations of interests None	
25	1782	Police report -14/08/25 – Report received of suspicious vehicle in Dingestow, both back tyres shredded. -25/08/25 – Report received of burglary, 2 quad bikes stolen from Bryngwyn Road, Dingestow. 07/09/25 – Report received of single vehicle RTC in Wonastow area, officers attended, male driver arrested for failing roadside breath test. 09/09/25 – Report received of theft of quad bike from farm in The Hendre. 15/09/25 – Report received of burnt-out vehicle in Dingestow. 22/09/25 – Report received of single vehicle RTC on Monmouth Road, Lydart where a van had left the road. 28/09/25 – Report received of theft from vehicle in Tregare, a coat was stolen.	
25	1783	County Council report -White lines to be repaired at Dingestow junction. -Dingestow signage to be repaired as pointing wrong way. -Replacement local development plan shows no significant developments in Mitchel Troy area. -There will be a craft fair on 8 November in Tregare. -Ongoing support being shown for Bridges Centre (facing difficulties with terms of lease). Cllr Penny to draft letter of support from MTUCC.	PP
25	1784	Minutes of the meetings held on 9 September 2025 Approved and duly signed.	
25	1785	Matters arising from the minutes of 9 September 2025 (for information only) -None.	
25	1786	Planning applications -DM/2025/01227, Cwm Mawr House, Llanwyny Road, Llangovan, alterations to rebuild an existing covered link to provide disabled access and internal alterations for wet room and care facilities, incorporating new fire door from the assisted bedroom – recommend approval. -DM/2025/01236, The School House, School Road, Pen Yr Heol, single storey rear extension to kitchen – recommend approval.	CA

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		DM/2025/01240, Turn in road, Near Rose Tree Cottage, Beiliau Wood to Pen Yr Heol, Pen Yr Heol, hedge bank along road track from Waste Road near Tregare. Section to be removed is between 10 to 15m long. The hedge is very scraggly – recommend approval. -DM/2025/01058, Comonin Bungalow, Mitchel Troy Road, discharge of condition 5 in relation to planning application (DM/2019/01082) to demolish all existing site buildings and propose new warehouse/commercial replacement development – no objection.																																																	
25	1787	Planning applications since preparation of agenda -None																																																	
25	1788	Planning decisions by MCC -DM/2025/01104, Mill Farm, Bryngwyn Road, Dingestow, machine access to maintain and restore waterway to stop flooding on property – approved.																																																	
25	1789	MCC planning decisions since preparation of agenda -None																																																	
25	1790	Accounts for payment -Bank reconciliation approved: <table border="1"><tr><td>Balance as at 30.9.25</td><td>£22,809.89</td></tr><tr><td> </td><td> </td></tr><tr><td>Opening balance 1.4.25</td><td>£19,847.50</td></tr><tr><td>Receipts to 30.9.25</td><td>£11,807.78</td></tr><tr><td>Total</td><td>£31,655.28</td></tr><tr><td> </td><td> </td></tr><tr><td>Payments to 30.9.25</td><td>£8,845.39</td></tr><tr><td> </td><td> </td></tr><tr><td>Closing balance (opening balance plus receipts minus payments)</td><td>£22,809.89</td></tr></table> -Approval was given for payment of the following cheques. <table border="1"><tr><th>Chq no</th><th>Payee</th><th>Amount</th><th>Power to Pay</th><th>Budget pot</th></tr><tr><td>300499</td><td>St Michael and All Angels Church, Mitchel Troy</td><td>£500.00</td><td>LG(MP)A 1976 s19</td><td>Amenities - support for grass in churchyards</td></tr><tr><td>300500</td><td>St Wonnow's Church, Wonastow</td><td>£500.00</td><td>LG(MP)A 1976 s19</td><td>Amenities - support for grass in churchyards</td></tr><tr><td>300501</td><td>Tregaer Church</td><td>£500.00</td><td>LG(MP)A 1976 s19</td><td>Amenities - support for grass in churchyards</td></tr><tr><td>300502</td><td>St Martins Church, Penyclawdd</td><td>£500.00</td><td>LG(MP)A 1976 s19</td><td>Amenities - support for grass in churchyards</td></tr><tr><td>300503</td><td>St Dingats Church, Dingestow</td><td>£500.00</td><td>LG(MP)A 1976 s19</td><td>Amenities - support for grass in churchyards</td></tr></table>	Balance as at 30.9.25	£22,809.89			Opening balance 1.4.25	£19,847.50	Receipts to 30.9.25	£11,807.78	Total	£31,655.28			Payments to 30.9.25	£8,845.39			Closing balance (opening balance plus receipts minus payments)	£22,809.89	Chq no	Payee	Amount	Power to Pay	Budget pot	300499	St Michael and All Angels Church, Mitchel Troy	£500.00	LG(MP)A 1976 s19	Amenities - support for grass in churchyards	300500	St Wonnow's Church, Wonastow	£500.00	LG(MP)A 1976 s19	Amenities - support for grass in churchyards	300501	Tregaer Church	£500.00	LG(MP)A 1976 s19	Amenities - support for grass in churchyards	300502	St Martins Church, Penyclawdd	£500.00	LG(MP)A 1976 s19	Amenities - support for grass in churchyards	300503	St Dingats Church, Dingestow	£500.00	LG(MP)A 1976 s19	Amenities - support for grass in churchyards	CA
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300504	Cwmcarvan Parish Church	£500.00	LG(MP)A 1976 s19	Amenities - support for grass in churchyards
300505	Tragaer Hall Association	£400.00	LG(MP)A 1976 s19	Subs, projects, donations -Misc donations, defib support
300506	Member allowances - Cllr Dyer	£208.00	LA MA E R2003 S1, 2003 1021 and S1 200 / 2596	Admin and Office - Members allowances
300507	Member allowances - Cllr Francis	£208.00	LA MA E R2003 S1, 2003 1021 and S1 200 / 2596	Admin and Office - Members allowances
300508	Member allowances - Cllr Kirton	£208.00	LA MA E R2003 S1, 2003 1021 and S1 200 / 2596	Admin and Office - Members allowances
300509	Member allowances - Cllr A Morgan	£208.00	LA MA E R2003 S1, 2003 1021 and S1 200 / 2596	Admin and Office - Members allowances
300510	Member allowances - Cllr R Morgan	£208.00	LA MA E R2003 S1, 2003 1021 and S1 200 / 2596	Admin and Office - Members allowances
300511	Member allowances - Cllr Penny	£208.00	LA MA E R2003 S1, 2003 1021 and S1 200 / 2596	Admin and Office - Members allowances
300512	Member allowances - Cllr Quenault	£208.00	LA MA E R2003 S1, 2003 1021 and S1 200 / 2596	Admin and Office - Members allowances
300513	Member allowances - Cllr Dodd	£208.00	LA MA E R2003 S1, 2003 1021 and S1 200 / 2596	Admin and Office - Members allowances
300514	Merlin dog bin emptying Oct inv 2161	£95.56	Public Health Act 1936 s234	Amenities - dog bin emptying
300515	Playworks Oct Inv 10188	£20.00	LGA 1972 s111	Salary etc: Payroll management
300516	HMRC Oct	£140.60	LGA 1972 s111	Salary etc: HMRC
300517	Clerk salary Oct 25	£562.60	LGA 1972 s111	Salary etc: Clerks's salary
300518	Clerk expenses: Mileage £20.79, WFH £90.00, Spec delivery £8.75, A4 paper £7.00, Annual	£412.73	LG FPA 1963 s5	Admin and Office - mileage, postage, office contribution, annual report print and Website / IT - software

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		report printing £108, Stamps £93.20, Microsoft 365 £84.99					
		Total	£6,295.4				
		Other financial matters: -Council approved £500 grant for Friends of Glebe Field. -Council approved payment of £133.20 for Cllr Dyer to cover defib expenses for Cuckoo Club. -Clerk to investigate options for online banking.					
25	1791	Result of 2024-25 audit -The audit result was unqualified, i.e. no matters came to the auditor's attention to give cause for concern. There was a note to update the training plan but this did not affect the audit opinion.					CA
25	1792	2026-27 budget -Following presentation of proposed budget, clerk to recategorize some of the headings and seek budget approval next month.					CA
25	1793	Clerk's report -Bio-diversity report presented by Cllr Quenault. Clerk to prepare version for Welsh Government. -Council approved new laptop for clerk (up to £700) to replace old one which cannot incorporate Windows 11. -All Councillors to check whether there are any community groups in the area who would benefit from having the old lap top (once wiped).					CA, JQ, All
25	1794	Other reports -Cllr Kirton chaired One Voice Wales Newport and Monmouth Area group. -Cllr Dodd to join Litter Forum Working Group.					
25	1795	Correspondence -MCC, Fw: Notice of Making of an Order -MCC, litter forum working group -MCC, Flood Information - Quick Reference Guide -MCC, Media Release: Monmouthshire Community Hubs offering a warm welcome this winter -One Voice Wales, Submission of the Draft Annual Remuneration Report 2026–27					
25	1796	Highway matters -Gaps in fence between Millbrook Garden centre and the Toll House have been made safe.					
25	1797	Urgent items for next meeting None					
25	1798	Next meeting Tuesday, 11 November 2025, 7.30 – Mitchel Troy Village Hall					

Meeting closed 9.00pm