

Mitchel Troy United

Community Council

Minutes of the Annual and Ordinary meetings held at The Village Hall, Penyclawdd, on Tuesday, 12 May 2026 at 7.30pm.

Present: Cllrs T Dodd, G Connor, P Penny, J Quenault, J Francis, A Morgan and R Morgan

County, County Cllrs R John and J McKenna

Clerk: C Arvanitis

Also present:

ANNUAL MEETING

			Action
26	0501	Election of Chair for 2026/27 Cllr Dodd was elected Chair and signed her declaration of acceptance of office. Thanks were expressed to Cllr Dyer for chairing during 25/26.	
26	0502	Election of Vice Chair for 2026/27 Cllr R Morgan was elected Vice Chair and signed his declaration of acceptance of office.	
26	0503	Representation on other bodies The following posts were agreed. -One Voice Wales Area Committee – Cllr Kirton -Mitchel Troy Village Hall – Cllr Dodd -Dingestow Village Hall – Cllr Kirton -Tregare Village Hall – Cllr Francis	
26	0504	Review of policies and documents It was agreed to adopt the presented versions of the following policies. -Complaints -Data Protection -Financial Regulations -Mission and Aims -Equal Opportunities -Health and Safety -Internal Control Policy -Model Code of Conduct -Privacy Policy -Public Participation -Publication Scheme -Records Retention -Risk Assessment -Asset list -Scheme of delegation -Standing Orders -Training Plan Policies will be circulated and any further amendments discussed in the next meeting.	
26	0505	Council meetings 2026-27 Cllr Francis to book the July meeting in Tregare Village Hall for 8 July. Dates and locations for all other meetings were confirmed and will be circulated.	JF CA

Mitchel Troy United Community Council

ORDINARY MEETING

			Action
26	0506	<p>Apologies for absence Cllrs J Dyer and T Kirton</p> <p>Resignation of Councillor: Cllr Quenault submitted his resignation with effect from 12.5.26. The vacancy will be notified to the Returning Officer in accordance with s.87(2) of the Local Government Act 1972. The Council recorded their sincere thanks to Cllr Quenault for his enthusiasm, commitment and consistent support for the Council's work.</p>	CA
26	0507	<p>Declarations of interests None</p>	
26	0508	<p>Police report -04/04/26 – Report received of highway disturbance on Mitchel Troy Road, where a tree came down blocking the carriageway. -14/04/26 – Report received of dog bite incident in Lydart. -24/04/26 – Report received of theft of sheep from a farm in Dingestow.</p>	
26	0509	<p>County Council report -The Senedd election has been completed. -The food bag shortage has now been resolved. -Requests have been made for new white lining in Dingestow. The Council would like to thank our two County Councillors for their ongoing support.</p>	
26	0510	<p>Minutes of the meeting held on 14 April 2026 Approved and duly signed.</p>	
26	0511	<p>Matters arising from the minutes of 14 April 2026 (for information only) None.</p>	
26	0512	<p>Planning applications -None</p>	CA
26	0513	<p>Planning applications since preparation of agenda -DM/2026/00507, Lydart House, Monmouth Road, Lydart, Mitchel Troy, fast track full planning permission - change of use of stable block to artist's studio – deferred until next meeting.</p>	
26	0514	<p>Planning decisions by MCC -None</p>	
26	0515	<p>MCC planning decisions since preparation of agenda -DM/2025/01589, Craig Y Dorth Farm, Craig-y-dorth Road, Mitchel Troy Common, replacement of existing single storey lean to extension with single storey oak framed extension. Construct new glazed gable feature and replace existing windows – approved. DM/2025/01611, The Patch, Elms Road, Raglan, discharge of condition no. 4 (construction method statement) of planning consent DM/2025/00383 – approved.</p>	

Mitchel Troy United Community Council

26	0516	<p>Accounts for payment</p> <p>-Bank reconciliation approved:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Balance as at 30.4.26</td> <td style="width: 50%; text-align: right;">£21,084.74</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Opening balance 1.4.25</td> <td style="text-align: right;">£16,652.16</td> </tr> <tr> <td>Receipts to 30.4.26</td> <td style="text-align: right;">£5,666.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£22,318.16</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Payments to 30.4.26</td> <td style="text-align: right;">£1,233.42</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Closing balance (opening balance plus receipts minus payments)</td> <td style="text-align: right;">£21,084.74</td> </tr> </table> <p>-Approval was given for payment of the following cheques.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Chq no</th> <th style="width: 20%;">Payee</th> <th style="width: 10%;">Amount</th> <th style="width: 20%;">Power to Pay</th> <th style="width: 30%;">Budget pot</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">300561</td> <td>Mitchel Troy Village Hall grant</td> <td style="text-align: right;">£450.00</td> <td>LGA 1976 sec 193</td> <td>Projects / Donations - Misc donations, defib support</td> </tr> <tr> <td style="text-align: center;">300562</td> <td>Merlin dog bin emptying May inv 2338</td> <td style="text-align: right;">£99.46</td> <td>Public Health Act 1936 s234</td> <td>Amenities - dog bin emptying</td> </tr> <tr> <td style="text-align: center;">300563</td> <td>HMRC May</td> <td style="text-align: right;">£118.60</td> <td>LGA 1972 s111</td> <td>Salary etc: HMRC</td> </tr> <tr> <td style="text-align: center;">300564</td> <td>Clerk salary May 26</td> <td style="text-align: right;">£474.20</td> <td>LGA 1972 s111</td> <td>Salary etc: Clerk's salary</td> </tr> <tr> <td style="text-align: center;">300565</td> <td>Playworks May Inv 10542</td> <td style="text-align: right;">£20.00</td> <td>LGA 1972 s111</td> <td>Salary etc: Payroll management</td> </tr> <tr> <td style="text-align: center;">300566</td> <td>Country Contracts Mar-Apr inv B92, C18, C49</td> <td style="text-align: right;">£93.60</td> <td>LGA 1972 s111</td> <td>Amenities - Wonastow war memorial grass</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td style="text-align: right;">£1,255.86</td> <td> </td> <td> </td> </tr> </tbody> </table> <p>-The Council approved payment of £300 for 26-27 insurance with Zurich. Clerk to renew.</p> <p>-Cllr Penny to check 2025-26 final accounts.</p>	Balance as at 30.4.26	£21,084.74			Opening balance 1.4.25	£16,652.16	Receipts to 30.4.26	£5,666.00	Total	£22,318.16			Payments to 30.4.26	£1,233.42			Closing balance (opening balance plus receipts minus payments)	£21,084.74	Chq no	Payee	Amount	Power to Pay	Budget pot	300561	Mitchel Troy Village Hall grant	£450.00	LGA 1976 sec 193	Projects / Donations - Misc donations, defib support	300562	Merlin dog bin emptying May inv 2338	£99.46	Public Health Act 1936 s234	Amenities - dog bin emptying	300563	HMRC May	£118.60	LGA 1972 s111	Salary etc: HMRC	300564	Clerk salary May 26	£474.20	LGA 1972 s111	Salary etc: Clerk's salary	300565	Playworks May Inv 10542	£20.00	LGA 1972 s111	Salary etc: Payroll management	300566	Country Contracts Mar-Apr inv B92, C18, C49	£93.60	LGA 1972 s111	Amenities - Wonastow war memorial grass	Total		£1,255.86			CA, PP
Balance as at 30.4.26	£21,084.74																																																												
Opening balance 1.4.25	£16,652.16																																																												
Receipts to 30.4.26	£5,666.00																																																												
Total	£22,318.16																																																												
Payments to 30.4.26	£1,233.42																																																												
Closing balance (opening balance plus receipts minus payments)	£21,084.74																																																												
Chq no	Payee	Amount	Power to Pay	Budget pot																																																									
300561	Mitchel Troy Village Hall grant	£450.00	LGA 1976 sec 193	Projects / Donations - Misc donations, defib support																																																									
300562	Merlin dog bin emptying May inv 2338	£99.46	Public Health Act 1936 s234	Amenities - dog bin emptying																																																									
300563	HMRC May	£118.60	LGA 1972 s111	Salary etc: HMRC																																																									
300564	Clerk salary May 26	£474.20	LGA 1972 s111	Salary etc: Clerk's salary																																																									
300565	Playworks May Inv 10542	£20.00	LGA 1972 s111	Salary etc: Payroll management																																																									
300566	Country Contracts Mar-Apr inv B92, C18, C49	£93.60	LGA 1972 s111	Amenities - Wonastow war memorial grass																																																									
Total		£1,255.86																																																											
26	0517	<p>Clerk's report</p> <p>-Footpath repair query – (Penallt ridge through Troypark wood) – details to be circulated and sent to County Cllr John</p>	CA																																																										
26	0518	<p>Other reports</p> <p>-None</p>																																																											
26	0519	<p>Correspondence</p> <p>-None</p>																																																											
26	0520	<p>Highway matters</p> <p>-Potholes on Common Road, Mitchel Troy, o/s Norbury just south of Highway Farm.</p> <p>-Potholes on Garrow Road, Mitchel Troy, o/s Halcyon.</p> <p>-Potholes on Garrow Road, Mitchel Troy, south of Lower Wern.</p>	CA																																																										

Mitchel Troy United

Community Council

		-Potholes on lane past Blue Door Farm	
26	0521	Urgent items for next meeting None	
26	0522	Next meeting (Ordinary) Tuesday, 9 June 2026, 7.30 – Mitchel Troy Village Hall	

Meeting closed 20:50

Draft