

Mitchel Troy United Community Council

Minutes of the Ordinary meeting held at The Village Hall, Mitchel Troy, on Tuesday, 9 June 2026 at 7.30pm.

Present: Cllrs T Kirton, G Connor, P Penny and A Morgan

County, -

Clerk: C Arvanitis

Also present:

In the absence of the Chair and Vice-Chair, Cllr Kirton was elected to chair the meeting.

			Action
26	0601	Apologies for absence Cllrs T Dodd, J Dyer and County Cllrs R John and J McKenna	CA
26	0602	Declarations of interests None	
26	0603	Police report -None received.	
26	0604	County Council report -None received.	
26	0605	Minutes of the meeting held on 12 May 2026 -Approved and duly signed.	
26	0606	Matters arising from the minutes of 12 May 2026 (for information only) -None.	
26	0607	Planning applications -DM/2025/01537, Meadow Barn, Waste Road, Dingestow, erection of oak framed extension with first floor space and oak framed garage – recommend refusal for same reasons as previously bar presence of application form. -DM/2026/00664, 6 Charles Road, Dingestow, fast track householder extension to an existing residential property – recommend approval.	CA
26	0608	Planning applications since preparation of agenda -DM/2026/00680, Holmdale, Monmouth Road, Raglan, demolition of an existing conservatory to facilitate a two storey extension to the south west elevation of the property along with re-construction of the conservatory following the erection of the extension. The proposal also includes the demolition of two existing garages and construction of a proposed one in their place – defer until July meeting. DM/2026/00675, Llangwendr Farm, Lower Raglan Road, Llangovan, allow for access around the farm yard during inclement weather – application now approved.	CA
26	0609	Planning decisions by MCC -Planning site down	
26	0610	MCC planning decisions since preparation of agenda -None.	

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26	0611	<p>Accounts for payment</p> <p>-Bank reconciliation approved:</p> <table border="1" style="width: 100%;"> <tr> <td>Balance as at 31.5.26</td> <td style="text-align: right;">£19,895.48</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Opening balance 1.4.25</td> <td style="text-align: right;">£16,652.16</td> </tr> <tr> <td>Receipts to end of month</td> <td style="text-align: right;">£5,666.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£22,318.16</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Payments to end of month</td> <td style="text-align: right;">£2,422.68</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Closing balance (opening balance plus receipts minus payments)</td> <td style="text-align: right;">£19,895.48</td> </tr> </table> <p>-Approval was given for payment of the following cheques.</p> <table border="1" style="width: 100%;"> <thead> <tr> <th>Chq no</th> <th>Payee</th> <th>Amount</th> <th>Power to Pay</th> <th>Budget pot</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">300567</td> <td>Zurich insurance via Carole Arvanitis</td> <td style="text-align: right;">£300.00</td> <td>LGA 1972 sec 111</td> <td>Admin and office - insurance</td> </tr> <tr> <td style="text-align: center;">300568</td> <td>Merlin dog bin emptying Jun inv 2363</td> <td style="text-align: right;">£99.46</td> <td>Public Health Act 1936 s234</td> <td>Amenities - dog bin emptying</td> </tr> <tr> <td style="text-align: center;">300569</td> <td>HMRC Jun</td> <td style="text-align: right;">£118.60</td> <td>LGA 1972 s111</td> <td>Salary etc: HMRC</td> </tr> <tr> <td style="text-align: center;">300570</td> <td>Clerk salary Jun 26</td> <td style="text-align: right;">£474.20</td> <td>LGA 1972 s111</td> <td>Salary etc: Clerk's salary</td> </tr> <tr> <td style="text-align: center;">300571</td> <td>Playworks Jun Inv 10588</td> <td style="text-align: right;">£20.00</td> <td>LGA 1972 s111</td> <td>Salary etc: Payroll management</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td style="text-align: right;">£1,012.26</td> <td></td> <td></td> </tr> </tbody> </table> <p>-Cllr Penny checked and signed 2025-26 final accounts (supplier to be noted on following year outstanding cheques.) .</p>	Balance as at 31.5.26	£19,895.48			Opening balance 1.4.25	£16,652.16	Receipts to end of month	£5,666.00	Total	£22,318.16			Payments to end of month	£2,422.68			Closing balance (opening balance plus receipts minus payments)	£19,895.48	Chq no	Payee	Amount	Power to Pay	Budget pot	300567	Zurich insurance via Carole Arvanitis	£300.00	LGA 1972 sec 111	Admin and office - insurance	300568	Merlin dog bin emptying Jun inv 2363	£99.46	Public Health Act 1936 s234	Amenities - dog bin emptying	300569	HMRC Jun	£118.60	LGA 1972 s111	Salary etc: HMRC	300570	Clerk salary Jun 26	£474.20	LGA 1972 s111	Salary etc: Clerk's salary	300571	Playworks Jun Inv 10588	£20.00	LGA 1972 s111	Salary etc: Payroll management	Total		£1,012.26			CA
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26	0612	<p>Annual return 2025-26</p> <p>Cllr Kirton, as Chair, approved and signed the Annual Return</p>	CA																																																					
26	0613	<p>Annual report 2025-26</p> <p>-It was resolved to produce leaflet and web versions this year.</p> <p>-Content approval deferred until July.</p>	CA																																																					
26	0614	<p>Clerk's report</p> <p>-Footpath repair– (Penallt ridge through Troypark wood) – has been raised with MCC's Public Rights of Way team who will take forward with Penalt Footpath Volunteers group. Clerk to inform querying resident.</p> <p>-Clerk to remind MCC of the need to keep footpath maintenance up to date.</p> <p>-Clerk to circulate instructions for setting email up in Outlook.</p> <p>-Clerk to circulate Active Travel response link.</p> <p>-Black-bin collections — missed collections in Dingestow were reported. The Clerk will seek an update and report back next month.</p>	CA																																																					
26	0615	<p>Other reports</p>																																																						

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		-None	
26	0616	Correspondence -MCC, Media Release: Monmouthshire County Council holds Annual General Meeting -MCC, Active Travel Network Map consultation launch - Wednesday May 27 th -Draft Minutes - One Voice Wales Monmouthshire & Newport Area Committee meeting - 16.4.26	
26	0617	Highway matters -Potholes on Common Road, Mitchel Troy, o/s Norbury just south of Highway Farm – repaired. -Potholes on Garrow Road, Mitchel Troy, o/s Halcyon – repaired.	
26	0618	Urgent items for next meeting None	
26	0619	Next meeting (Ordinary) Tuesday, 14 July 2026, 7.30 – Tregare Village Hall	

Meeting closed 20:30