

# Mitchel Troy United

## Community Council

**Minutes of the Ordinary meeting held at The Village Hall, Tregare, on Tuesday, 14 July 2026 at 7.30pm.**

**Present:** Cllrs T Dodd, J Dyer, J Francis, A Morgan and R Morgan

**County,** -County Cllr R John

**Clerk:** C Arvanitis

**Also present:**

|    |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Action |
|----|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 26 | 0701 | <b>Apologies for absence</b><br>Cllrs T Kirton, G Connor, P Penny and County Cllr J McKenna                                                                                                                                                                                                                                                                                                                                                                                                 |        |
| 26 | 0702 | <b>Declarations of interests</b><br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        |
| 26 | 0703 | <b>Police report</b><br>-09/05/26 – Report of a two vehicle RTC in Dingestow, no injuries.<br>-09/05/26 – Report of theft of 500 litres fuel from a business on Waste Road.<br>-15/05/26 – Report of highway disturbance on Craig-y-Dorth Road - horse loose on road. Officers attended but did not find horse.<br>11/06/26 – Report of tree branch falling and hitting vehicle on Monmouth Road, causing damage.<br>17/06/26 – Report of single vehicle RTC on Monmouth Road, no injuries. |        |
| 26 | 0704 | <b>County Council report</b><br>-Overgrown verges in the area have been reported.<br>-Common Road in Mitchel Troy is being resurfaced.<br>-Garrow Road has now reopened after Welsh Water works.                                                                                                                                                                                                                                                                                            |        |
| 26 | 0705 | <b>Minutes of the meeting held on 9 June 2026</b><br>-Approved and duly signed.                                                                                                                                                                                                                                                                                                                                                                                                             |        |
| 26 | 0706 | <b>Matters arising from the minutes of 9 June 2026 (for information only)</b><br>-None.                                                                                                                                                                                                                                                                                                                                                                                                     |        |
| 26 | 0707 | <b>Planning applications</b><br>-DM/2026/00680, Holmdale, Monmouth Road, Raglan, demolition of an existing conservatory to facilitate a two storey extension to the south west elevation of the property along with re-construction of the conservatory following the erection of the extension. The proposal also includes the demolition of two existing garages and construction of a proposed one in their place – <b>no objections</b> .                                               | CA     |
| 26 | 0708 | <b>Planning applications since preparation of agenda</b><br>-None                                                                                                                                                                                                                                                                                                                                                                                                                           |        |
| 26 | 0709 | <b>Planning decisions by MCC</b><br>-DM/2026/00507, Llangwendr Farm Lower Raglan Road Llangovan, Allow for access around the farm yard during inclement weather – acceptable.<br>-DM/2026/00664, 6 Charles Road Dingestow, extension to an existing residential property – approved.<br>-DM/2024/01512, Llangwendr Farm, Lower Raglan Road, Llangovan, proposed farm store, built on footprint and remains of previous stone barn – approved.                                               |        |
| 26 | 0710 | <b>MCC planning decisions since preparation of agenda</b><br>-None.                                                                                                                                                                                                                                                                                                                                                                                                                         |        |

# Mitchel Troy United

## Community Council

26

0711

CA

Accounts for payment

-Bank reconciliation approved:

|                                                                |            |
|----------------------------------------------------------------|------------|
| Balance as at 30.6.26                                          | £18,802.62 |
|                                                                |            |
| Opening balance 1.4.25                                         | £16,652.16 |
| Receipts to end of month                                       | £5,666.00  |
| Total                                                          | £22,318.16 |
|                                                                |            |
| Payments to end of month                                       | £3,515.54  |
|                                                                |            |
| Closing balance (opening balance plus receipts minus payments) | £18,802.62 |

-Approval was given for payment of the following cheques.

| Chq no | Payee                                                                    | Amount           | Power to Pay                                | Budget pot                              |
|--------|--------------------------------------------------------------------------|------------------|---------------------------------------------|-----------------------------------------|
| 300572 | Country Contracts                                                        | £62.40           | HA 1980 S96                                 | Amenities – Wonastow war memorial grass |
| 300573 | Merlin dog bin emptying July inv 2388                                    | £99.46           | Public Health Act 1936 s234                 | Amenities - dog bin emptying            |
| 300574 | ICO 26-27 via Carole Arvanitis                                           | £52.00           | The Data protection Act 2018 S1 2018/480    | Admin and Office - ICO                  |
| 300575 | Internal auditor fee                                                     | £67.50           | Accounts and Audit (Wales) Regulations 2014 | Admin and Office – audit fees           |
| 300576 | HMRC July                                                                | £118.60          | LGA 1972 s111                               | Salary etc: HMRC                        |
| 300577 | Clerk salary July 26                                                     | £474.20          | LGA 1972 s111                               | Salary etc: Clerk's salary              |
| 300578 | Playworks July Inv 10651                                                 | £20.00           | LGA 1972 s111                               | Salary etc: Payroll management          |
| 300579 | Employers National Insurance arrears – statutory payment to HMRC (PAYE)* | £421.92          | Income Tax (Earnings and Pensions) Act 2003 | To be vired                             |
|        | <b>Total</b>                                                             | <b>£1,012.26</b> |                                             |                                         |

\*-Payment to HMRC to settle Employer’s NIC arrears following identification of an underpayment. This payment will mean the outstanding statutory amount has been discharged. Details as follows:

|       |        |
|-------|--------|
| Jul26 | £26.37 |
| Jun26 | £26.37 |
| May26 | £26.37 |
| Apr26 | £26.37 |
| Mar26 | £26.37 |

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|       |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
|-------|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|--------|-------|--------|-------|--------|-------|--------|-------|--------|-------|--------|-------|--------|-------|--------|-------|--------|-------|--------|-------|--------|-------|---------|--|
|       |         | <table><tr><td>Feb26</td><td>£26.37</td></tr><tr><td>Jan26</td><td>£26.37</td></tr><tr><td>Dec25</td><td>£26.37</td></tr><tr><td>Nov25</td><td>£26.37</td></tr><tr><td>Oct25</td><td>£42.93</td></tr><tr><td>Sep25</td><td>£23.61</td></tr><tr><td>Aug25</td><td>£23.61</td></tr><tr><td>Jul25</td><td>£23.61</td></tr><tr><td>Jun25</td><td>£23.61</td></tr><tr><td>May25</td><td>£23.61</td></tr><tr><td>Apr25</td><td>£23.61</td></tr><tr><td>Total</td><td>£421.92</td></tr></table>           | Feb26  | £26.37 | Jan26 | £26.37 | Dec25 | £26.37 | Nov25 | £26.37 | Oct25 | £42.93 | Sep25 | £23.61 | Aug25 | £23.61 | Jul25 | £23.61 | Jun25 | £23.61 | May25 | £23.61 | Apr25 | £23.61 | Total | £421.92 |  |
| Feb26 | £26.37  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| Jan26 | £26.37  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| Dec25 | £26.37  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| Nov25 | £26.37  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| Oct25 | £42.93  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| Sep25 | £23.61  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| Aug25 | £23.61  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| Jul25 | £23.61  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| Jun25 | £23.61  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| May25 | £23.61  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| Apr25 | £23.61  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| Total | £421.92 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
|       |         | -Vision ICT cheques not being cashed, many lost in post.                                                                                                                                                                                                                                                                                                                                                                                                                                           |        |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| 26    | 0712    | <b>Annual report 2025-26</b><br>-The Council approved the content.<br>-Clerk to load to website and organise printing.                                                                                                                                                                                                                                                                                                                                                                             | CA     |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| 26    | 0713    | <b>Mission and aims</b><br>Mission and Aims document approved with the following amendments:<br>-Support for defib maintenance to continue.<br>-Cllr Dyer to act as double check on finances.<br>-Clerk to investigate Community Speedwatch with potential aim to recruit volunteers to run.<br>-Check resilience actions do not overlap with those of MCC.                                                                                                                                        | CA, JD |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| 26    | 0714    | <b>Council communications</b><br>-Comms group to be set up to publicise Council work<br>-Clerk to liaise with Dingestow and Penyclawdd village halls to offer councillor attendance at meetings where appropriate.                                                                                                                                                                                                                                                                                 |        |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| 26    | 0715    | <b>Clerk's report</b><br>-Accounts approved by internal auditor, now working on external 'full' audit, due August.<br>-Councillor vacancy is on website, co-option allowed from 28 July. Clerk to develop advert for new Counsellor for website and Facebook.                                                                                                                                                                                                                                      | CA     |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| 26    | 0716    | <b>Other reports</b><br>-None                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |        |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| 26    | 0717    | <b>Correspondence</b><br>-MCC, Active Travel Network Map consultation toolkit<br>-MCC, New dates: Active Travel Network Map consultation drop-ins happening in July<br>-MCC, Monmouthshire Resilient Community Networks<br>-MCC, Media Release: Let's Talk about improving road safety in Monmouthshire<br>-MCC, TTRO CONSULTATION - 8th - 14th July 2026<br>-OVW, What Community and Town Councils are Achieving Across Wales<br>-OVW, Questionnaire from Democracy and Boundary Commission Cymru |        |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| 26    | 0718    | <b>Highway matters</b><br>-Line painting needed on turn into Dingestow from B4293.                                                                                                                                                                                                                                                                                                                                                                                                                 | CA     |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| 26    | 0719    | <b>Urgent items for next meeting</b><br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                       |        |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |
| 26    | 0720    | <b>Next meeting (Ordinary)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |        |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |        |       |         |  |

# Mitchel Troy United

## Community Council

|  |  |                                                          |  |
|--|--|----------------------------------------------------------|--|
|  |  | Tuesday, 8 September 2026, 7.30 – Dingestow Village Hall |  |
|--|--|----------------------------------------------------------|--|

Meeting closed 20:30

Draft